

General Terms and Conditions for Participation in Gleason Seminars, Webinars and Training Courses

1. Scope of application

These General Terms and Conditions (“**Terms**”) govern the participation of individuals and organizations (collectively (“**Participants**”) in global seminars, webinars, and training courses (“**Events**”) provided by The Gleason Works and its subsidiaries and affiliates (collectively, “**Gleason**”) and supplement the respective applicable General Terms and Conditions of each Participant as may be applicable from time to time but do not replace them.

2. Registration

2.1: Participation in Gleason Events requires prior registration for each Participant. Registration can be made via the Gleason website, by e-mail or by telephone. **2.2:** Registration is binding and, if accepted by the Participant, obliges such Participant to pay the corresponding registration fee, unless otherwise stated. **2.3:** The contract is concluded upon acceptance of the registration by the Participant by means of an order confirmation.

3. Participation fees

3.1: Registration fees for each Event will be announced on the Gleason website, in the Event offer or upon request. **3.2:** Registration fees must be paid in full when invoiced unless otherwise agreed.

4 Cancellation / refund

4.1: Cancellations must be made in writing by e-mail / letter. **4.2:** Cancellations made up to 14 days before the start of the Event will be credited or refunded in full at the Participant’s option. Refund requests must be submitted in writing to Gleason. Gleason will process eligible refunds within sixty (60) days of receipt of the written request. **4.3:** Cancellations made less than 14 days before the start of the Event will not be refunded. **4.4:** Gleason reserves the right to cancel an Event for any reason, including but not limited to low enrollment or force majeure events. In the event of a Gleason cancellation, Participants will be offered a full refund or the opportunity to reschedule their participation. In this case, Gleason will not liable for any additional expenses incurred by the Participant (e.g. travel expenses).

5. Participation requirements

5.1: Participation in Gleason Events generally does not require specific prerequisites unless expressly stated otherwise (e.g. for online training = internet connection, broadband). **5.2:** Participants must be at least 18 years of age or provide written consent to participate in the Event from their legal guardian.

5.2: Online Events require the Participant to be clearly identifiable (name, company, e-mail) before the Event begins. In this context, we reserve the right to exclude Participants from such Events if they cannot be identified.

6. Disclaimers and warranties

6.1: Gleason shall not be liable for any direct, indirect, incidental, special, or consequential damages arising out of or related to a Participant's participation in an Event. Gleason assumes no liability for damages caused by improper use of the information provided. **6.2:** Gleason makes no warranties or guarantees, express or implied, regarding the content, quality, or outcomes of the Events. **6.3:** Participants are solely responsible for their own actions, decisions, and the application of any information or skills acquired during the Events.

7. Changes

7.1: Gleason reserves the right in its sole discretion to make changes to the content, dates, venues or locations of the Events, provided that Participants are given reasonable advance notice of such change(s).

8 Intellectual property

8.1: Participants acknowledge that all intellectual property rights in the content, materials, documents and technical data provided or communicated as part of an Event shall remain the sole property of Gleason or its licensors and may not be reproduced or distributed without the prior written permission of Gleason. **8.2:** Participants agree to maintain the confidentiality of any proprietary information disclosed during the Events. Participants shall not disclose any confidential information to any third party without the prior written consent of Gleason.

9. Data protection

9.1: Gleason may collect and use Participants' personal information in accordance with applicable data privacy laws and its own privacy policy. Gleason will comply with all applicable data privacy laws and regulations in the collection, use, and protection of Participants' personal information.

10. Severability clause

10.1: If any provision of these Terms is held to be unenforceable, the remaining provisions shall remain in full force and effect.

11. Place of jurisdiction

11.1: These Terms and any disputes arising out of or related to a Participant's participation in an Event shall be governed by the laws of the State of New York, USA. Any legal action or proceeding arising out of or related to these Terms or a Participant's participation in an Event shall be brought exclusively in the state or federal courts located in New York, USA.

12. Force majeure

12.1: For the purposes of these Terms, "force majeure" shall mean any event or circumstance beyond the reasonable control of Gleason, including but not limited to acts of God, natural disasters, pandemics, government actions, or other events of a similar nature. **12.2:** In the event of a force majeure, Gleason reserves the right to cancel or postpone an Event. Gleason will provide Participants with reasonable notice of any such cancellation or postponement. **12.3:** In the event of a force majeure-related cancellation or postponement, Participants will have the option to either attend the rescheduled Event or receive a full refund.

13. Code of conduct

13.1: Participants agree to adhere to a code of conduct that promotes a respectful and inclusive environment during the Events. Participants shall comply with all rules and guidelines set forth by Gleason for the conduct of the Events.

14. Amendments

14.1: Gleason reserves the right to amend these Terms at any time, provided that Participants are given reasonable notice of such amendments.

By registering for an Event offered by Gleason, Participant agrees to be bound by these Terms.